111 HILLTOWN VILLAGE CENTER #200 CHESTERFIELD, MO 63017 (636)532-2101 Office@LicataDental.com

Date	- <u></u>				
Patient Name	Date of Birth				
MEDICAL HISTORY	<u>,</u>				
	·	d a serious illness in the I	•		
If yes, why?		n in the last 2 years? Ye	s / No		
	king any medications? e list name and reason v	Yes / No why:			
Do you have allergie	s to medications, drugs	, anesthetics, metals, lat	ex, or acrylic, or other?		
Approximate date of	f last physical examinat	ion			
			Phone Number		
				<del></del>	
•	Phen-Fen or Redux?	nel, or any medicine with Yes/No	h bisphosphonate? Yes	/No	
Please circle any hist	tory with the following:				
AIDS/HIV	Diabetes	High Cholesterol	Recent Weight Loss	Any illness	
Alzheimer's Anaphylaxis	Epilepsy Fainting/Dizzy	Hives or Rash Hypoglycemia	Renal Dialysis Rheumatic Fever	not listed here?	
Angina	Frequent Cough	Irregular Heartbeat	Rheumatism	nere:	
Arthritis	Frequent Headache	Jaundice	Scarlet Fever		
Artificial Joint	Genital Herpes	Kidney Problems	Shingles		
Asthma	Glaucoma	Leukemia	Sickle Cell Disease		
Bleeding Issues	Hay Fever	Liver Disease	Seizures		
Blood Disease	Heart Attack	Low Blood Pressure	Sinus Trouble		
Breathing Problems	Heart Pacemaker	Lung Disease	Stomach or Intestinal Disea	ase	
Cancer	Heart Trouble	Mitral Valve Prolapse	Stroke		
Chemotherapy	Hemophilia	Osteoporosis	Thyroid Disease		
Chest Pains Congenital Heart Issues	Hepatitis A, BH, or C Herpes	Parathyroid Disease Psychiatric Care	Tonsillitis Tuberculosis		
Convulsions	High Blood Pressure	Radiation Treatments	Tumors		
	g				

If none of the above are circled, I acknowledge I have no existing problems with any health issues listed above. I acknowledge I answered these questions accurately. I understand that providing incorrect information can be dangerous to my health. It is my responsibility to inform the dental office of any changes in my medical status.

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ratient Name		Dat	e of Birth
DENTAL HISTORY			
What is your chief do	ental concern at this time?		
If yes, what?	erious problems associated		
Have you ever had p	rolonged bleeding with an	y dental procedure or	extraction? Yes / No
If yes, why?	ble to be at the dentist? Y		
How often do you br	rush your teeth?		
How often do you flo	oss?		
Do you use tobacco	products? Yes / No If y	es, how often?	
	ohol? Yes / No If yes, h		
•	serious injury to your head e explain		
Do you grind your te	eth? Yes / No		
Do you have frequer	nt headaches in your templ	les, jaws, or neck? Yes	/ No
If yes, please	e explain		
	n your jaw joints (TMJ's)? `		
Have you had your 3	S <sup>rd</sup> molars removed? Yes /	No If yes, when?	
-	es? Yes / No If yes, whe		
•	nprove your smile in any wa e explain	•	
Please circle any hist	tory or concern with your c	oral health:	
	Deep red color of gums	Frequent Cold Sores	Changes in your bite
Cold sensitivity		Fever blisters	Crowded teeth
Cold sensitivity Heat sensitivity	Bleeding gums		
	Bleeding gums Sore gums	Toothaches	Floss snags or shreds
Heat sensitivity Chewing Sensitivity Sensitivity at rest		Toothaches Shifting teeth	Food traps
Heat sensitivity Chewing Sensitivity	Sore gums		=

If none of the above are circled, I acknowledge I have no existing problems with any health issues listed above. I acknowledge I answered these questions accurately. I understand that providing incorrect information can be damaging to my oral health. It is my responsibility to inform the dental office of any changes in my dental status.

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PATIENT INFORMATION	<u>N</u>	
Name		Date of Birth
Address		
City, State, Zip		
S. S. #	Home Phone	Bus. Phone
		Лail Address
Patient Occupation		
Employer		Years with Employer
RESPONSIBLE PARTY IN	IFORMATION_	
Name		Date of Birth
City, State, ZIP		
S.S. #	Home Phone	Bus. Phone
Cellular Phone	 E-Ma	ail Address
Responsible Party Occu	pation	
		Years with Employer
Employer's Phone Num Group Number	ber	mber ID Number
		ss
	any Phone Number	sement Policy"?
MISCELLANEOUS Whom may we thank for	or referring you to our	office?
If you are completing the person?		erson, what is your relationship to that
Who shall we contact in	n case of an emergence	y?

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## **Payment Policy**

Payment is due at the time treatment is rendered.

If needed, financial arrangements can be discussed at the beginning before any treatment is started. Payment terms must be mutually agreeable between the patient and Licata Dental and made in advance before treatment is started. Otherwise, payment is due in full at the end of each treatment phase.

Licata Dental will make every best effort to inform you of our fees before treatment begins, but unforeseeable changes can and do occur during treatment that could alter the treatment plan, which in turn can alter the fees. If this happens, Dr. Licata will discuss the changes in treatment at the time they happen. Dr. Licata will then explain how any changes may alter the cost of the original proposed treatment. Decisions can then be made as to the best way to proceed.

There will be a \$40 charge for any check returned by our bank for any reason.

### **Insurance:**

Insurance is a contract between a patient and the insurance company.

Licata Dental will aid in submitting an insurance claim form but Licata Dental has no control over what procedures are covered, or in what monetary amount.

No insurance company attempts to cover all dental costs. There is generally a limit to the amount an insurance company will pay. It is the patient's responsibility to pay any deductible amount, co-insurance, or other balance not paid by your insurance company. This payment is due when the last open claim filed has cleared.

Licata Dental will always help with filing insurance claims. However, after 90 days if the insurance company has not reimbursed Licata Dental for services rendered, the patient is responsible for payment to Licata Dental in full for the services. It will then become the patient's responsibility to pursue follow up with their insurance company regarding payment for a submitted claim.

In the event your account requires collection services to obtain payment for charges, I understand that I am fully responsible for any collection fees. I have read and understand the above policy.

Patient Signature	or Parent/Guardian	if signing for min	۸r۱

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# **Cancellation and Broken Appointment Policy**

We understand that emergencies, illness, and bad weather can occur. However, we ask for a 72-hour notice if an appointment cannot be kept so that we may offer our scheduled time to others who are waiting for our help.

### **POLICY AND FEES:**

A Cancellation or Reschedule with 72 hours or more notification—No Charge.

A Cancellation or Reschedule with 24-72 hours notification—May or May Not Charge—Our Discretion.

#### **Failure to Give 24 Hour Advance Notice:**

A fee of \$95 is charged for a missed hygiene appointment.

A fee of \$125 is charged for Dr's appointment of an hour or less. For each additional 30-minute block of time scheduled with Dr, a fee of \$75 will be added.

#### A Broken Appointment:

Occurs if there is a cancellation or reschedule with less than 72 hour notice.

Occurs if there is failure to arrive at our office at the time of your scheduled appointment.

We appreciate your understanding regarding our appointment policy. If you have any questions or concerns regarding our broken appointment policy, please contact us at Licata Dental.

I have read and understand the above policy.

Patient Signature (or Parent/Guardian if signing for minor)	Data
Patient Signature (or Parent/Guardian if signing for minor)	Date

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# **RECEIPT OF NOTICE OF PRIVACY PRACTICES**

I have received and reviewed a copy of this office's Notice of Privacy Practices. (A copy is available on LicataDental.com or available in office by request.)			
Patient Printed Name			
Patient Signature (or Parent/Guardian if signing	g for minor)	Date	
HIPAA RIGHT OF ACCESS  I give permission for Licata Dental to discuss my financial records with the following people lister		nation regarding dental and	
Names:	Relationship		
Patient Printed Name			
Patient Signature (or Parent/Guardian if signing	g for minor)	Date	