



NOTICE OF PRIVACY PRACTICES

Effective Date: October 22, 2025

This notice describes how health information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Our Responsibilities

We are required by law to maintain the privacy and security of your protected health information (PHI). We must notify you of our legal duties and privacy practices, follow the terms of this notice, notify you promptly of any breach, and not use or share your information other than as described here unless you authorize us in writing.

How We May Use and Disclose Health Information

Treatment: We may use your health information to provide, coordinate, or manage your dental care and related services.

Payment: We may use and disclose your information to obtain payment for your dental services.

Health Care Operations: We may use and disclose your information for quality assessment, staff training, and licensing activities.

Other Permitted and Required Uses and Disclosures

We may disclose information as required by law for public health, oversight, legal proceedings, law enforcement, coroners, organ donation, research (under limited circumstances), threats to health or safety, workers' compensation, or as required for military or national security purposes.

Uses and Disclosures That Require Your Authorization

We will not use or disclose your information for marketing, sale of information, or psychotherapy notes without your written authorization. You may revoke authorization at any time in writing.

Your Rights Regarding Your Health Information

You have the right to inspect and copy your records (for a reasonable fee), request amendments, request restrictions on use or disclosure, request confidential communications, obtain an accounting of disclosures, and request a paper copy of this notice at any time. This notice is also available at LicataDental.com or upon request at our office.

Our Right to Change This Notice

We reserve the right to change this notice and make the new provisions effective for all health information we maintain. Updated notices will be posted in our office and available upon request.

Questions or Complaints

If you believe your privacy rights have been violated, you may file a complaint with our office or with the U.S. Department of Health and Human Services (HHS) Office for Civil Rights. You will not be penalized for filing a complaint.

Contact Officer:

Faye E. Licata, DMD
Licata Dental
111 Hilltown Village Center, Suite 200
Chesterfield, MO 63017
Phone: (636) 532-2101
Email: office@licatadental.com

To file a complaint with HHS:

U.S. Department of Health & Human Services
Office for Civil Rights
200 Independence Avenue, S.W.
Washington, D.C. 20201
Phone: 1-877-696-6775
Website: www.hhs.gov/ocr/privacy/hipaa/complaints